

# Instructions for Initial Bed Bug Treatment

(Please prepare your apartment as described)

The treatment is your apartment

is scheduled for: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ between \_\_\_\_\_ Suite No. \_\_\_\_\_  
day date time

**Instructions:** These are the instructions for how you are to prepare your apartment for the first treatment. If you do not understand these instructions or if you are physically unable to prepare your apartment as described please notify your building manager. You may be home while we are treating but you must vacate the apartment for at least two (2) hours after the treatment is completed. We will open and inspect your closets, night stands, drawers, backpacks, luggage and other personal items. If you have any concerns about this treatment procedure or if you do not want us to touch or move your personal items please plan to be home or have someone present at the time of treatment. If you or any occupant has a known sensitivity to unfamiliar chemical or pesticide odors, you must notify the building manager at least 24 hours prior to the treatment being done.



**NON-COMPLIANCE NOTICE:** If you fail to prepare your apartment as described it may be necessary to reschedule the treatment. You will be in non-compliance of your lease and you will receive a non-compliance notice from the office. Your lease may be subject to termination and the cost to reschedule the visit and the additional treatments may be added to your rent.

- DO NOT REMOVE THE SHEETS AND BLANKETS FROM YOUR BED.** We will do that. We will place the items in plastic bags. You need to dry the sheets and blankets for at least 30 minutes in a hot dryer before you remake your bed.
- DO NOT EMPTY THE DRAWERS OR REMOVE CLOTHES FROM DRESSERS OR NIGHT STANDS.**
- Please make sure that there is room around all sides of your bed so that we can pick up and treat your mattress, box spring, and bed frame.
- DO NOT PILE CLOTHES OR PERSONAL BELONGINGS ON YOUR COUCH, CHAIR, OR BEDS.** Put the excess items in the bathroom or the bathtub.
- Pick up loose clothing and other fabric items that may be on the floor or furniture. See #11 for clothes and fabric drying instructions.
- Pick up and neatly organize books, papers, magazines, and other personal belongings that may be on the floor. Place the items on tables or put them in the bathroom.
- Please pick up and put away your medicines, jewelry, and other valuables.
- Please remove everything from the floor of your bedroom closets. Any clothes or other fabric items that are in bags or on the floor of the closet must be picked up and removed. Dry these items for at least 30 minutes. See #11 for clothes and fabric drying instructions.
- Please have your backpack, luggage, gym bag, or computer case available for inspection.
- Pets must be confined to the bathroom or removed from the apartment during treatment. Fish tanks must be covered and the pump turned off during the treatment.

**11. Clothes Drying Instructions:** Clothes and fabric items may be washed but they must be placed in clothes dryer and dried at a hot setting for at least 30 minutes on the same day the treatment is done. Do not reuse the original bags. The freshly dried items must be placed in new bags or containers before they are brought back into your apartment. Remember: Washing is optional. Drying is required.

**There will be a follow-up treatment to your apartment within the next ten to twenty days. You will receive a notice of the exact date and a description of the preparations that you will need to do for the treatment. Your cooperation is greatly appreciated.**